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«SAINT-PETERSBURG STATE UNIVERSITY OF ECONOMICS» (UNECON)

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APPROVED BY  
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20 24.

## BASIC PROFESSIONAL DEGREE PROGRAMME OF HIGHER EDUCATION

Field of Study	38.03.02 Management
Major (profile)	Business management and digital innovations
Level of higher education	Bachelor's degree
Qualification	Bachelor
Form of training	<i>Full-time</i>
Year of enrolment	2024

Saint Petersburg  
2024

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# **1. GENERAL DESCRIPTION OF THE BASIC PROFESSIONAL DEGREE PROGRAMME (HEREINAFTER- “BPDP”)**

## **1.1. General provisions**

### **ACADEMIC PREREQUISITES FOR THE BPDP ENTRANCE**

Bachelor’s degree BPDP applicants should have a correspondent level of secondary general education or secondary professional education, or higher education confirmed with a degree certificate evidence.

### **TERMS AND WORKLOAD OF BPDP COMPLETION:**

BPDP workload makes 240 credits, regardless of study mode, training technologies applied, network BPDP implementation, individual study track implementation.

Study workload per one academic year should not exceed 70 credit units, regardless of study mode, training technologies applied, network BPDP implementation, individual study track implementation (excluding extramural studies), for extramural studies – not more than 80 credit units.

Terms of BPDP completion (regardless of training technologies applied):

For Full-time studies, including vacation period after graduation – 2 academic years;

For part-time studies or extramural studies, the term of BPDP completion is extended for at least 3 months and not more than 6 months compared to the full-time studies.

Language of education: OPOP is implemented in a foreign language..

## **1.2. BPDP structure and contents**

BPDP structure comprises a compulsory part and a part formed by the participants of the educational relations.

The curriculum reflects BPDP structure, which consists of blocks. The workload of the blocks and parts of BPDP fully corresponds to the values established by FSES of Higher Education.

The curriculum defines the list and sequence of courses (modules), internships, intermediate and final state examination, their workload in credit units and academic hours, the distribution of lectures, practical, laboratory classes and self-study of students. For each course (module) and internship the form of intermediate attestation is indicated. The schedule reflects the distribution of types of learning activities, students' attestation time and holidays by courses of study.

BPDP curriculum and academic calendar are presented in the Appendix.

### 1.3. Peculiarities of BPDP implementation

Indicator name	Value	Information value
Use of the network form for BPDP implementation	Yes/no	no
Use of e-study form	Yes/no	yes
Use of distance learning technologies	Yes/no	yes
Use of modular principle of the BPDP content and design of curricula	Yes/no	no

### 1.4. Graduates' professional activities profile

*Area of professional activity and scope of internship:*

08 Finance and economics (in the areas of: internal and external financial control and audit; financial consulting; risk management; procurement organization; research and analysis of markets for products, services and technologies; promotion and organization of sales of products, services and technologies; project management; controlling and information and analytical support for management decisions; consulting);

06 Communications, information and communication technologies;

07 Specialist in digital transformation of documented areas of the organization's activities.

*Types of professional tasks:*

- information and analytical;
- organizational and managerial

#### 1.4.1. REQUIREMENT TO THE RESULTS OF BPDP COMPLETION

The following competencies should be developed as a result of completing BPDP.

#### Universal and general competencies

Competence code and name	Competence acquisition indicator and name
UC-1. Able to search, critically analyze and synthesize information, apply a systematic approach to solve assigned tasks	UC-1.1. Searches for the necessary information based on the results of the analysis of the task at hand
	UC-1.2. Develops options for solving a problem situation based on a critical analysis of available sources of information
	UC-1.3. Selects the optimal solution to the problem, justifying his choice

UC-2. Able to determine the range of tasks within the framework of the set goal and choose the best ways to solve them, based on current legal norms, available resources and limitations	UC-2.1. Understands the basic principles of setting problems and developing solutions
	UC-2.2. Selects optimal ways to solve problems based on current legal regulations, available resources and limitations
UC-3. Able to carry out social interaction and realize his role in a team	UC-3.1. Understands basic aspects of interpersonal and group communications
	UC-3.2. Applies team interaction techniques
UC-4. Able to carry out business communication in oral and written forms in the state language of the Russian Federation and foreign language(s)	UC-4.1. Selects communicatively acceptable style and means of interaction with business partners in oral and written forms in the state language of the Russian Federation and foreign languages
	UC-4.2. Uses dialogue to collaborate in social and professional spheres
UC-5. Able to perceive the intercultural diversity of society in socio-historical, ethical and philosophical contexts	UC-5.1. Demonstrates a tolerant perception of social, cultural and economic differences, respectful and careful attitude towards historical heritage and cultural traditions; consciously chooses value guidelines and civic position
	UC-5.2. Shows in his behavior a respectful attitude towards the historical heritage and sociocultural traditions of various social groups, based on knowledge of the stages of the historical development of Russia in the context of world history and cultural traditions of the world
	UC-5.3. Finds and uses information necessary for self-development and interaction with other people about the cultural characteristics and traditions of social groups, reasoned discusses and solves problems of ideological, social, ethical and personal nature
UC-6. Able to manage his time, build and implement a trajectory of self-development based on the principles of lifelong education	UC-6.1. Builds and implements a personal trajectory based on continuous education and self-development
	UC-6.2. Adequately assesses time resources and limitations and effectively uses these resources for personal/professional development
UC-7. Able to maintain the proper level of physical fitness to ensure full social and professional activities	UC-7.1. Considers the norms of a healthy lifestyle as the basis for full-fledged social and professional activities
	UC-7.2. Selects and uses health-saving physical training techniques to strengthen the body in order to carry out full-fledged professional and other activities

UC-8. Able to create and maintain safe living conditions in everyday life and professional activities to preserve the natural environment, ensure sustainable development of society, including in the event of the threat and occurrence of emergencies and military conflicts	UC-8.1. Carries out operational actions to prevent emergency situations and/or their consequences, including the threat and occurrence of military conflicts
	UC-8.2. Applies theoretical and practical knowledge and skills to create and maintain safe living conditions in the domestic and professional spheres
UC-9. Able to use basic defectological knowledge in social and professional spheres	UC-9.1. Understands the significance and problems of professional and social adaptation of persons with disabilities
	UC-9.2. Promotes successful professional and social adaptation of persons with disabilities
UC-10. Able to make informed economic decisions in various areas of life	UC-10.1. Understands the basic principles of the functioning of the economy and economic development, the goals and forms of state participation in the economy
	UC-10.2. Applies economic and financial planning methods to achieve current and long-term financial goals, uses financial instruments to manage finances in various areas of life, controls economic and financial risks
UC-11. He is able to form an intolerant attitude towards manifestations of extremism, terrorism, and corrupt behavior and counteract them in his professional activities	UC-11.1. Realizes civil rights and consciously participates in the life of society
	UC-11.2. Follows core ethical values while demonstrating zero tolerance for corrupt behavior
GPC-1. Able to apply knowledge (at an intermediate level) of economic theory in solving applied problems	GPC-1.1. Applies mathematical apparatus to solve standard economic problems
	GPC-1.2. Applies knowledge of microeconomic theory at an intermediate level
	GPC-1.3. Applies knowledge of macroeconomic theory at an intermediate level
GPC-2. Capable of collecting, processing and statistical analysis of data necessary to solve assigned economic problems	GPC-2.1. Collects statistical information necessary to solve set economic problems
	GPC-2.2. Processes statistical information and obtains statistically valid conclusions
GPC-3. Able to develop well-founded organizational and management decisions	GPC-3.1. Justifies options for solving strategic and operational management problems both in general at the level of the organization and its divisions, and in individual functional areas of management

taking into account their social significance, facilitate their implementation in a complex and dynamic environment and evaluate their consequences	GPC-3.2. Evaluates the results of analysis and optimization of business processes
	GPC-3.3. Provides assistance in the implementation of organizational and management decisions, taking into account their social significance and in a complex and dynamic environment
GPC-4. Able to identify and evaluate new market opportunities, develop business plans for the creation and development of new activities and organizations	GPC-4.1. Applies basic methods for identifying opportunities and threats in the organization's external environment, identifies and evaluates opportunities for development of the organization and businesses, taking into account existing resources and competencies
	GPC-4.2. Develops business plans for projects, development of new areas of activity and organizations
	GPC-4.3. Evaluates the economic efficiency of management decisions based on knowledge of financial and investment analysis methods
GPC-5. Able to use modern information technologies and software when solving professional problems, including managing large amounts of data and their intelligent analysis	GPC-5.1. Understands the basic principles of working with data, applies modern data analysis tools at a basic level, incl. using programming, algorithmization and mathematical methods in solving data analysis problems
	GPC-5.2. Evaluates the possibilities and feasibility of using digital technologies in the organization's activities, uses modern digital technologies and software products to solve professional problems
	GPC-5.3. Understands the features of the technologies of the 4th industrial revolution and the possibilities of their use in designing business models of organizations
GPC-6. Able to understand the operating principles of modern information technologies and use them to solve professional problems	GPC-6.1. Has the necessary knowledge in the field of information technology and software
	GPC-6.2. Uses methods and software to collect, process and analyze data

## Professional competencies

Professional competencies developed in accordance with professional standards:

Professional standard	Generalized labor function	Competence code and name	Competence acquisition indicator and name
06.016 Professional standard "Project Manager in the field of information technology", approved by order of the Ministry of Labor and Social Protection of the Russian	IT project management based on received project plans in conditions where the project does not go beyond	PC-2. Planning, organizing the execution of work, completing the project in accordance with the assignment	PC-2.1. Developing a project schedule, cost estimate and financing plan in accordance with the assignment received
			PC-2.2. Able to carry out operational project management

Federation dated April 27, 2023 No. 369n (registered by the Ministry of Justice of the Russian Federation on May 25, 2023 N 73455)	the approved parameters	received	based on the analysis of input data
		PC-3. Identification and analysis of risks in IT projects according to the given assignment	PC-3.1. Based on the analysis of input data and risk identification data, is able to compile and submit a risk register to project stakeholders for approval PC-3.2. Based on a qualitative risk analysis of IT projects, he is able to plan work with risks in accordance with the assignment received.
06.012 Professional standard “Product Manager of information technology”, approved by order of the Ministry of Labor and Social Protection of the Russian Federation dated September 16, 2021 N 636n (registered by the Ministry of Justice of the Russian Federation on October 21, 2021, registration N 65511)	Management of a series of IT products and a group of their managers	PC-4. Development of a business development strategy	PC-4.1. Defining items, constructing calculations and forecasts of costs and income for a series of products, developing a pricing policy.
			PC-4.2. Determination of cost and income standards for a series of products, preparation and coordination with investors and sponsors of proposals on funding volumes, control of costs and income of a series of products PC-4.3. Capable of initiating the formation of patent applications for new technologies created within the framework of products, research of existing technologies, products and organizations on the market as potential assets for acquisition, formation of proposals for the acquisition of third-party assets that are attractive to the goals and interests of the organization, analysis of the business efficiency of the organization’s existing ones assets
07.013 Professional standard “Specialist in digital transformation of documented areas of organization”, approved by order of the Ministry of Labor and Social Protection of the Russian Federation dated March 31, 2021 N 192n (registered by the Ministry of Justice of the Russian Federation on April 29, 2021, registration N 63290)	Organizational support for the digital transformation of documented areas of the organization	PC-6. Structuring data and metadata of documented areas of the organization’s activities	PC-6.1. Development of organizational measures to ensure the succession of structured data and metadata of documented areas of activity, determination of requirements for information systems for the safety and protection of the company’s digital content
			PC-6.2. Ensuring the efficiency and correctness of digital transformation of documented areas of the company’s activities

Professional competences formed on the basis of the analysis of professional competence requirements for graduates at labour market, generalization of domestic and foreign experience, consultations with leading employers, employers' associations of the industry in which graduates are in demand, other sources:

Code and name of competence	Competence acquisition indicator and name
PC-1 Able to generate possible solutions based on target indicators developed for them	PC-1.1. Evaluates the business opportunity to implement the solution in terms of selected targets
	PC-1.2. Analyzes stakeholder requirements in terms of quality criteria determined by the selected approaches
	PC-1.3 Defines connections and dependencies between elements of business analysis information
PC-5 Organizational support for digital transformation of documented areas of the organization's activities	PC-5.1. Development of local regulations and methodological documents on the organization of structured data and metadata of documented areas of activity, determination of the functions of participants in these processes
	PC-5.2. Determination of requirements for information systems of documented areas of activity for the safety and protection of the organization's digital content
PC-7 Determination of strategy and policy in the field of development and maintenance of a business digitalization management system	PC-7.1. Demonstrates the ability to solve design and economic problems in professional activities, including using information and analytical systems.
	PC-7.2. Capable of applying the basics of machine learning methods when building intelligent systems to support corporate decision making.
PC-8. Justification, based on an analysis of financial and economic risks, of the possibility of business transformation	PC-8.1 Able to analyze the market for credit products for legal entities
	PC-8.2. Able to determine ways for further business development based on analytical data
	PC-8.3. Able to apply modern methods of information analysis to determine strategic objectives of corporate governance

## 1.5. Resource support

### 1.5.1. System-wide requirements to BPDP implementation

The University possesses the material and technical support of educational activities (premises and equipment) for the implementation of BPDP in Block 1 "Courses (modules)" and Block 3 "State Final Attestation" in accordance with the curriculum.

Each student during the entire period of study is provided with individual unlimited access to the electronic information and educational environment of the University from any point that has access to information and telecommunications network "Internet" (hereinafter - the "Internet"), both on the territory of the University and outside it.

The electronic information and educational environment of the University provides:

- access to curricula, syllabi of courses (modules), syllabi of internships, electronic educational editions and electronic educational resources specified in syllabi of courses (modules), syllabi of internships;

- forming an electronic portfolio of students, including the preservation of their papers and grades for these papers;

- recording the progress of the educational process, the results of interim certification and the results of BPDP completion;

conducting study sessions, evaluation procedures of learning outcomes, implementation of which is envisaged with the use of e-learning, distance learning technologies;

interaction between participants in the educational process, including synchronous and (or) asynchronous interaction via the Internet.

The functioning of the electronic information and educational environment is ensured by appropriate means of information and communication technologies and the qualifications of the employees who use and support it. The functioning of the electronic information and education environment complies with the legislation of the Russian Federation.

### **1.5.2. Staff conditions for the implementation of the BPDP**

The implementation of BPDP is provided by the teaching staff of the University, as well as by persons engaged in the implementation of the BPDP on other terms.

The qualifications of the teaching staff involved in the implementation of the BPDP, correspond to the qualification requirements specified in the qualification handbooks, and (or) professional standards (if applicable).

At least 70% of teaching staff of the University, involved in the implementation of the BPDP, and persons involved in the implementation of the BPDP (based on the number of substituted positions, reduced to integer values), conduct scientific, educational, methodological and (or) practical work that corresponds to the profile of the course (module) taught.

At least 5 % of the university teaching staff involved in the implementation of BPDPs and those involved in the implementation of BPDPs on other terms (based on the number of substituted positions reduced to integer values) are managers and (or) employees of other organizations that carry out work in the professional sphere relevant to the professional activity in which graduates are trained (have at least 3 years of work experience in this professional sphere).

At least 60% of the number of university teaching staff and persons involved in the educational activities of the university on other terms (based on the number of substituted rates, reduced to integer values) have a scientific degree (including scientific degree obtained in a foreign country and recognized in the Russian Federation) and (or) an academic title (including academic title obtained in a foreign country and recognized in the Russian Federation).

### **1.5.3. Material and technical, educational and methodological support of the BPDP**

For implementation of BPDPs the University has premises for classes - classrooms equipped with equipment and technical means of training, the composition of which is determined in the syllabi of the courses.

The rooms for students' self-study are equipped with computers with the ability to connect to the Internet and provide access to the electronic information and educational environment of the university.

It is allowed to replace the equipment with its virtual counterparts.

When using printed publications in the educational process, the library fund is equipped with printed publications at the rate of at least 0.25 copies of each of the publications specified in the working programs of courses, programs of internship, per student from the number of persons simultaneously mastering the relevant course, undergoing the appropriate internship.

Students are provided with access (remote access) to modern professional databases and information reference systems, the composition of which is determined in the syllabi of courses and is subject to update (if necessary).

Educational and methodological support is presented in the syllabi of courses and internships.

UNECON has its own collection of electronic textbooks and manuals of the University teachers as part of the electronic catalogue: [HTTP://OPAC.UNECON.RU/](http://OPAC.UNECON.RU/).

#### **1.5.4. Financial conditions of BPDP**

The financial support for the implementation of the BPDP is carried out in the amount not lower than the basic standards of costs for the provision of public services for the implementation of higher education programmes – Master's programmes and the values of correction factors to the basic standards of costs, determined by the Ministry of Education and Science of the Russian Federation.

#### **1.6. Socio-cultural environment**

University has a socio-cultural environment, which provides solutions to the tasks of social and educational work.

Educational work is carried out to solve the tasks within the framework of the academic programme.

Educational work at the University is carried out in accordance with the documents regulating the order of educational work.

A special place in the system of social and educational work of the Faculty/Institute is occupied by student self-government

#### **1.7. Courses' syllabi of education**

The work program of education at St. Petersburg State University of Economics is aimed at developing personality, creating conditions for self-determination and socialization of students based on the sociocultural, spiritual and moral values of the peoples of the Russian Federation and the rules and norms of behavior accepted in Russian society.

Educational methods are based on a combination of different forms of individual, group and mass work in educational activities, methods of influence of the organizer of educational activities on the behavior of students in order to form stable beliefs and certain norms of behavior through explanation, persuasion,

advice, example, demand, exercise, competition, control and other forms.

The main directions of educational work at the University are aimed at:

- development of the student's personality based on sociocultural, spiritual and moral values;
- developing students' respect for law and order;
- formation in students of a sense of patriotism and citizenship, respect for the memory of the defenders of the Fatherland;
- formation in students of respect for working people and the older generation;
- formation in students of respect for the cultural heritage and traditions of the peoples of the Russian Federation;
- implementation of scientific and educational professional projects and student initiatives;
- formation of physical culture of students;
- formation in students of a careful attitude towards nature and the environment;
- formation of rules and norms of behavior among students in the interests of the individual, family, and society;
- prevention of destructive behavior of students.

### **1.8. Quality assessment of educational activities and training of students on BPDP**

Quality of educational activities and training of students on BPDP is determined within the system of internal quality assessment of educational activities, as well as the system of external evaluation.

In order to improve the quality of educational activities and students' training on BPDPs, employers and (or) their associations, other legal and (or) physical persons, including scientific and pedagogical staff of the University are involved in regular internal quality assessment of educational activities and students' training on BPDPs.

Assessment of the quality of students' training on academic programmes includes current control of progress, interim and final state attestation of students.

As part of the internal system of quality assessment of educational activities on BPDPs, students are provided with the opportunity to assess the conditions, content, organization and quality of the educational process as a whole and individual courses (modules) and internships.

The internal quality assessment of educational activities includes control and assessment of the conditions and procedures for the implementation of BPDP, assessment of the activities of teaching staff, student satisfaction with the conditions and results of training, accounting of the results of control and assessment in the system of indicators of compliance of the educational activities of the educational organization with the requirements of federal state educational standards, professional standards (if any) and labour market requirements.

The external assessment of the quality of educational activities in BPDP is

carried out within the procedure of state accreditation in order to confirm the compliance of the educational activities in the BPDP with the requirements of the FSES of higher education, considering the relevant FSES of higher education.

The external assessment of the quality of educational activities and students' training in BPDP is carried out within the framework of professional and public accreditation conducted by employers, their associations, as well as their authorized organizations, including foreign organizations, or authorized national professional and public organizations, members of international structures, in order to recognize the quality and level of graduate training that meet the requirements of professional standards (if any), labour market requirements.

### **1.9. Courses' syllabi**

Courses syllabi determine the content, scope and order of study and teaching of a discipline, its section or part. Courses syllabi are developed on the basis of FSES VO 3++ in the relevant fields/specialties and in accordance with the approved in the prescribed manner curricula.

### **1.10. Internship syllabi**

When implementing the study programme, the following internship areas are envisaged:

**Educational internship** (introductory practice);

**Industrial internship** (technological practice);

**Industrial internship** (undergraduate practice).

Internship programmes are a set of documents and are presented as an Annex.

### **1.11. Programme for the State Final Attestation**

SFA includes the preparation for the defence procedure and the defence of the graduation qualification thesis.

The programme includes the requirements for the final qualification theses and the procedure of their performance, as well as the criteria for assessing the results of the defence of the final qualification theses. The Programme is updated annually.

The SFA Programme is presented in the in the Appendix.

### **1.12. Assessment tools (indicators of competence acquisition)**

Assessment tools are presented in the form of a fund of assessment tools (hereinafter - FAT) for current control, interim certification and for the FSA.

FAT for the interim attestation of students on the course or internship, which is a part of the relevant syllabus of the course or internship syllabus, includes the following:

- the list of competences with the indication of the stages of their formation in the process of training on the program;
- the description of the indicators and criteria for assessing the competences

at different stages of their formation, the description of the assessment scales;

- model control tasks or other materials necessary to assess the knowledge, skills and (or) activity experience, characterizing the stages of competence formation in the process of mastering the educational programme;

- methodological materials defining evaluation procedures for knowledge, skills and (or) activity experience, characterizing the stages of competence formation.

Indicators and criteria for assessing the formation of competencies at various stages of their formation, assessment scales and procedures are determined for each learning outcome of the discipline or internship.

FAT for intermediate certification shall be designed as annexes to the working programme of the discipline, to the programme of internship.

The assessment forms for intermediate certification shall include:

- the list of competencies to be mastered by the students as a result of mastering the educational program;

- description of the indicators and criteria for assessing the competencies, as well as assessment scales;

- standard control tasks or other materials necessary to assess the results of the educational programme;

- methodological materials defining the assessment procedures for the results of the educational programme.

Assessment tools are presented as an Appendix to the FSA Programme.

Assessment tools are presented in the Annex to BPDP.

### **1.13. Methodological materials**

Methodological materials are presented in an Appendix to the BPDP.

### **1.14. Peculiarities of the implementation of the academic programme for persons with disabilities**

If there are persons with disabilities in the enrollment of students in BPDP, the University shall provide disabled people and persons with disabilities (at their request) the opportunity to study in BPDP, considering the features of their psychophysical development, individual capabilities and, if necessary, ensuring the correction of developmental disorders and social adaptation of these persons.

The period of education in BPDP (regardless of the applied educational technologies) when studying according to an individual curriculum for disabled people and persons with disabilities may be increased at their request by not more than 6 months compared with the period of education, established for the relevant form of education.

Students with disabilities and persons with disabilities shall be provided with printed and (or) electronic educational resources in forms adapted to their disability.

## APPENDICE TO THE GENERAL DESCRIPTION OF BDPD

### Appendix A. Calendar plan for educational work

No. p/p	Events	Dates	Form of event	Responsible	Notes
1	2	3	4	5	6
<b>Civic-patriotic and spiritual-moral education</b>					
1.	Program for the participation of St. Petersburg State Economic University students in commemorative events dedicated to the 80th anniversary of the complete liberation of Leningrad from the Nazi blockade during the Second World War	January 26, 2024	Full-time	UVVR	
2.	Organization and holding of an event for students "Anniversary of the lifting of the siege of Leningrad"	January 2024	Full-time	UVVR, Student Club	
3.	Conference dedicated to "Stalin's First Strike" with the participation of the Committee on External Relations.	January 22, 2024	Full-time	UVVR, Committee on External Relations	
4.	Youth patriotic action "Nevsky Landing"	January-February 2024	Full-time	UVVR, Student Council	
5.	Event dedicated to the Day of Remembrance of Russians who performed their official duties outside the Fatherland	February 2024	Full-time	UVVR, Student Council	
6.	Organization and conduct of an excursion campaign	May-November 2024	Full-time	UVVR	
7.	Work within the framework of the Interuniversity Association of Spiritual and Moral Education "Pokrov".	All period 2024	Remote	Vice-rector for C&VR, UVVR	
8.	Organization and holding of "Donor Day"	April 2024, October 2024	Full-time	UVVR	
9.	Organization and holding "Memory Week 2024 SPbSUE"	April-May 2024	Full-time	UVVR, Student Council	
10.	Organization and holding of the annual concert for Victory Day (May 9)	May 2024	Full-time	UVVR, Student Club	
11.	Promotion "Easy to Fly"	May 2024, September 2024	Full-time	UVVR, Student Council	
12.	Carrying out a commemorative event dedicated to the Day of Solidarity in the Fight against Terrorism	September 2024	Full-time	UVVR, deputy deans	
13.	Conducting a lecture on preserving historical memory and participating in the education of young people with the	April 2024	Full-time	Grigoriev K.A.	

	screening of videos from the “Video Document” project				
<b>Cultural work</b>					
14.	Support for the event for students “UNECASE 2024”	January-June 2024	Full-time	UVVR, Student Council	
15.	Support for the reporting and award conference of the Council of Students of St. Petersburg State Economic University	January-June 2024	Full-time	UVVR, Student Council	
16.	Support for eSports tournaments	January-June 2024	Full-time	UVVR, Student Council	
17.	Support for the event for students “Closing the Gaps - Conference on Intensive Learning”	January-June 2024	Full-time	UVVR, Student Council	
18.	Support for the “Intellectual and entertainment show “CHROME”	January-June 2024	Full-time	UVVR, Student Council	
19.	Support for the event for students “Intellectual and entertaining quiz “Eureka”	January-June 2024	Full-time	UVVR, Student Council	
20.	Support for the event for students "Creathon"	January-June 2024	Full-time	UVVR, Student Council	
21.	Supporting the event for RazgoWORK students	January-June 2024	Full-time	UVVR, Student Council	
22.	Support for the event for students “From Startup to Successful Business”	January-June 2024	Full-time	UVVR, Student Council	
23.	Support for the event for students “Guess the Melody”	January-June 2024	Full-time	UVVR, Student Council	
24.	Support for the event for students “Economic Game”	January-June 2024	Full-time	UVVR, Student Council	
25.	Support for the event for students “V Round Table of the SSS SPbSEU”	January-June 2024	Full-time	UVVR, Student Council	
26.	Support for the event for students “Intellectual Game Championship “What? Where? When?”	January-June 2024	Full-time	UVVR, Student Council	
27.	Support for the event for students “All-Russian Model of the State Duma of the Russian Federation 2024”	January-June 2024	Full-time	UVVR, Student Council	
28.	Support for the event for students “Scientific Conference of SSS SPbSEU”	January-June 2024	Full-time	UVVR, Student Council	
29.	Supporting the event for students “Festival of Science: Find the Scientist in You”	January-June 2024	Full-time	UVVR, Student Council	
30.	Winter off-season	January 2024	Full-time	UVVR, Student Council	
31.	Fair of student teams	February 2024	Full-time	UVVR, Student Council	

32.	Support for the event for students “February 14 from the Design Workshop”	February 2024	Full-time	UVVR, Student Council	
33.	Be smarter	February 2024	Full-time	UVVR, Student Council	
34.	Organization and holding of the annual music competition "Anti-musfest"	February 2024	Full-time	UVVR, Student Club	
35.	Organization and conduct of a creative trip with members of the Student Club and the KVN team of St. Petersburg State University of Economics "SUR"	February 2024	Full-time	UVVR, Student Club	
36.	Economic game "Big Game"	February 2024	Full-time	UVVR, Student Council	
37.	"Role-playing game"	February 2024	Full-time	UVVR, Student Council	
38.	Concert in honor of Chinese New Year	February 2024	Full-time	UVVR, Student Council	
39.	Draw "GEUbox"	February-December 2024	Full-time	UVVR, Student Council	
40.	Organization and holding of the annual competition of theatrical skits “Spring at St. Petersburg State Economic University”	March-April 2024	Full-time	UVVR, Student Club	
41.	Hand in hand	March 2024	Full-time	UVVR, Student Council	
42.	Event for command staff	March 2024	Full-time	UVVR, Student Council	
43.	Debate	March 2024	Full-time	UVVR, Student Council	
44.	Conversational Russian-Chinese club	March 2024	Full-time	UVVR, Student Council	
45.	Spring Festival	March 2024	Full-time	UVVR, Student Council	
46.	Chronicles	March 2024	Full-time	UVVR, Student Council	
47.	Organization and holding of the annual music competition “Muzfest -2024”	March 2024	Full-time	UVVR, Student Club	
48.	Organization and conduct of faculty stages of the competition “Best Group of St. Petersburg State Economic University”	September-December 2024	Full-time	UVVR, Faculty Student Councils	
49.	Organization and holding of an event for students	April 2024	Full-time	UVVR, Council of	

	“International G20 Model at St. Petersburg State Economic University”			Students.	
50.	St. Petersburg by SKO	April 2024	Full-time	UVVR, Council of Students.	
51.	Debate from SKO	April 2024	Full-time	UVVR, Council of Students.	
52.	Table tennis tournament between students from China and Russia	April 2024	Full-time	UVVR, Student Council	
53.	Organization and conduct of faculty stages of the competition “Mr. and Miss St. Petersburg State Economic University”	April-May 2024	Full-time	OMP, Student Council	
54.	Organization and holding of events for students of faculties, institutes, colleges “Faculty Day”	April-December 2024	Full-time	UVVR, Faculty Student Councils	
55.	BrainMatch	April-December 2024	Full-time	UVVR, Student Council	
56.	Departure of the Student Council	April 2024	Full-time	UVVR, Student Council	
57.	Staff training in first aid as part of candidate training	April 2024	Full-time	UVVR, Student Council	
58.	Economic conference from the IEC	April 2024	Full-time	UVVR, Student Council	
59.	Economic Forum from the IEC	April 2024	Full-time	UVVR, Student Council	
60.	Organization and holding of the annual Reporting song concert	May 2024	Full-time	UVVR, Student Club	
61.	Labor shift	May 2024	Full-time	UVVR, Student Council	
62.	Economic game from IEC	May 2024	Full-time	UVVR, Student Council	
63.	Organization and holding of the competition "Mr. and Miss St. Petersburg State University of Economics"	May 2024	Full-time	UVVR, Student Council	
64.	Organization and holding of the competition "Golden Griffin of St. Petersburg State Economic University"	May 2024	Full-time	UVVR, Student Council	
65.	Organization and holding of an event for students “SPbSEU Talent Show”	May 2024	Full-time	UVVR, Student Council	
66.	ESTIEM College	May 2024,December 2024	Full-time	UVVR, Student Council	

67.	Organization and holding of the competition "The best graduate of St. Petersburg State Economic University"	June 2024	Full-time	UVVR	
68.	Organization and holding of the meeting of freshmen 2024	September 2024	Full-time	UVVR	
69.	Organization and conduct of "Initiation as a student"	September 2024	Full-time	UVVR, Student Council, Student Council	
70.	Organization and conduct of "Freshman Quest 2024"	September 2024	Full-time	UVVR, Student Council	
71.	Reflection of the season	September 2024	Full-time	UVVR, Student Council	
72.	Economic game from IEC	September 2024	Full-time	UVVR, Student Council	
73.	Weekly work (classes) in preparation for concerts and vocal competitions, KVN, theatrical competitions and performances	September-June 2023-2024	Full-time	UVVR, Student Club	
74.	Annual concert KVN Team SPbGEU "SUR"	October 2024	Full-time	UVVR, Student Club	
75.	Autumn holiday	October 2024	Full-time	UVVR, Student Council	
76.	Debate from the IEC	October 2024	Full-time	UVVR, Student Council	
77.	Birthday of the GEM Headquarters	October 2024	Full-time	UVVR, Student Council	
78.	Support for the event for students "Applicant Day from the student center for work with applicants"	October 2024	Full-time	UVVR, Student Council	
79.	Organization and holding of an event for students "Rector's Cup of KVN SPbSEU"	October-November 2024	Full-time	UVVR, KVN Team SPbSUE	
80.	Squad Mastery School	October-November 2024	Full-time	UVVR, Student Council	
81.	Conducting a theatrical performance competition for 1st year students "Freshman 2024"	October-November 2024	Full-time	UVVR, Student Club	
82.	Organization and holding of the annual celebration "Opening of the Student Club"	October-November 2024	Full-time	UVVR, Student Club	
83.	Organization and conduct of faculty stages of the "Best Group" competition	October 2024	Full-time	UVVR, Student Club	
84.	Organization and holding of the competition "Best group of St. Petersburg State Economic University"	November 2024	Full-time (distant if necessary)	UVVR, Student Council	
85.	Staff School of Command Staff and Strategic Planning Session for the Next Year	November 2024	Full-time	UVVR, Student Council	

86.	Economic quest from the IEC	November 2024	Full-time	UVVR, Student Council	
87.	Organization and conduct of night organized skating for students as part of the “Youth Week of St. Petersburg State Economic University”	November-December 2024	Full-time (distant if necessary)	UVVR, Student Council	
88.	Intellectual quiz from IEC	November-December 2024	Full-time	UVVR, Student Council	
89.	Organization and holding of the “UN Model at St. Petersburg State Economic University”	November 2024	Full-time	UVVR, Student Council	
90.	Support for the event for students “TIMES LQ Saint Petersburg 2024”	August-December 2024	Full-time	UVVR, Student Council	
91.	Support for the event for students “Report Conference of the Council of Students of St. Petersburg State Economic University”	August-December 2024	Full-time	UVVR, Student Council	
92.	Support for the event for students “SPbSEU Freshman Prize”	August-December 2024	Full-time	UVVR, Student Club	
93.	Supporting the event for students “Where is the logic?”	August-December 2024	Full-time	UVVR, Student Council	
94.	Support for the event for students “Your UNECON”	August-December 2024	Full-time	UVVR, Student Council	
95.	Support for the event for students “Birthday of the School of Social Sciences of St. Petersburg State Economic University”	August-December 2024	Full-time	UVVR, Student Council	
96.	Support of the event for students “Visit of the Asset of the School of Social Sciences of St. Petersburg State University”	August-December 2024	Full-time	UVVR, Student Council	
97.	Supporting the event for students “Corporate Party of the Student Council”	August-December 2024	Full-time	UVVR, Student Council	
98.	Support for the event for students “Battle of Minds”	August-December 2024	Full-time	UVVR, Student Council	
99.	Organization and holding of the “Birthday of the Council of Students of St. Petersburg State Economic University”	December 2024	Full-time	UVVR, Student Council	
100.	Departure of the assets of the Main Power Plant Headquarters	December 2024	Full-time	UVVR, Student Council	
101.	Organization and holding of the annual acting competition “Improvise”	December 2024	Full-time	UVVR, Student Club	
102.	Organization and holding of the annual concert “New Year’s Gatherings”	December 2024	Full-time	UVVR, Student Club	
103.	Support for the event for students “100 to 1 from the Center	December 2024	Full-time	UVVR, Student	

	for Work with Applicants”			Council	
104.	Organization and holding of the intercultural festival “HOME: Let's Open the World!”	December 2024	Full-time	UVVR, Student Council	
105.	Organization and holding of the “Student New Year’s Ball”	December 2024	Full-time	UVVR, Student Council	
106.	Language course “English Club”	All period 2024	Full-time	UVVR, Student Council	
107.	A set of activities to visit places of military glory	May-August 2024	Full-time	Trifonenko D.A..	
108.	A set of events for February 23	February 2024	Full-time and distant	Trifonenko D.A.	Trips to theaters and practical jokes
109.	A set of events for March 8	March 2024	Full-time and distant	Trifonenko D.A.	Trips to theaters and practical jokes
110.	School of Activism of the Trade Union Organization	March 2024	Full-time	Trifonenko D.A.	
111.	School of Legal Literacy of the Northwestern Federal District	March 2024	Full-time	Trifonenko D.A.	
112.	School of Assets for students of St. Petersburg State Economic University	March – April 2024	Full-time	Trifonenko D.A.	
113.	Intellectual game "Indigo"	April 2024	Full-time	Trifonenko D.A.	
114.	Forum of the Trade Union Organization	April 2024	Full-time	Trifonenko D.A.	
115.	Outdoor event for members of the Trade Union organization	May 2024	Full-time	Dubina I.V.	
116.	A set of events for May 9	May 2024	Full-time	Trifonenko D.A.	Excursions and trips to military glory memorials
117.	Field event of the Trade Union organization	September 2024	Full-time	Dubina I.V.	
118.	Boat trip for freshmen	September 2024	Full-time	Dubina I.V.	
119.	Student Leader Competition 2024	September 2024	Full-time	Trifonenko D.A.	
120.	Student leader of the Northwestern Federal District 2024	July 2024	Full-time	Trifonenko D.A.	
121.	School of Legal Literacy St. Petersburg State Economic University	September – October 2024	Full-time	Trifonenko D.A.	
122.	A set of events for the birthday of St. Petersburg State Economic University	September 2024	Full-time	Trifonenko D.A.	
123.	Excursion to Gatchina	October 2024	Full-time	Trifonenko D.A.	
124.	Rally point 2024	June August	Full-time	Trifonenko D.A.	
125.	Film Event Series	Whole year	Full-time	Trifonenko D.A.	
126.	First aid training	Whole year	Full-time	Trifonenko D.A.	
127.	A series of events for the New Year	December 2024	Full-time	Trifonenko D.A.	
128.	Defender of the Fatherland Day	February 2024	Full-time	Grigoriev K.A.	
129.	Mr. and Miss Faculty of Management	March 2024	Full-time	Grigoriev K.A.	
130.	International Women's Day	March 2024	Full-time	Grigoriev K.A.	

131.	Summer reporting conference of SS FU	June 2024	Full-time	Grigoriev K.A.	
132.	Faculty of Management Week	April 2024	Full-time	Grigoriev K.A.	
133.	Freshmen meeting	September 2024	Full-time	Grigoriev K.A.	
134.	Presentation of SS FU	September 2024	Full-time	Grigoriev K.A.	
135.	Selection of SS FU	September-October 2024	Full-time	Grigoriev K.A.	
136.	The best group of the Faculty of Management	October 2024	Full-time	Grigoriev K.A.	
137.	Halloween	October 2024	Full-time	Grigoriev K.A.	
138.	Dedication of SS FU activists	October 2024	Full-time	Grigoriev K.A.	
139.	Departure SS FU	October 2024	Full-time	Grigoriev K.A.	
140.	Winter reporting conference SSFU	December 2024	Full-time	Grigoriev K.A.	
<b>Physical education and health work</b>					
141.	Support for sports competitions dedicated to the celebration of Defender of the Fatherland Day	January-June 2024	Full-time	UVVR, Student Council	
142.	Support for the event for students “SPbSEU Spartakiad”	January-June 2024	Full-time	UVVR, Student Council	
143.	Support for the “Basketball SPbSO”	January-June 2024	Full-time	UVVR, Student Council	
144.	Support for the “Labor Watch of the ShSO SPbSEU”	January-June 2024	Full-time	UVVR, Student Council	
145.	Conducting conversations, lectures, meetings with narcologists, representatives of the Ministry of Internal Affairs, dedicated to a healthy lifestyle	All period2024	Full-time (distant if necessary)	Head of UVVR, deputy deans, directors of HR	
146.	Participation of students in thematic events dedicated to World No Tobacco Day	May 312024	Full-time (distant if necessary)	Head of UVVR, deputy deans, directors of HR.	
147.	Organization and holding of the Health and Sports Festival as part of the “Youth Week of St. Petersburg State Economic University”	November2024	Full-time	UVVR, Student Council	
148.	Participation of students in thematic events dedicated to World AIDS Day.	December 12024	Full-time	Head of UVVR, deputy deans, directors of HR.	
149.	Trips to the ski resort of the Leningrad region	January – April 2024	Full-time	Trifonenko D.A.	
150.	SPbSUE Alpine Skiing Cup	April 2024	Full-time	Trifonenko D.A.	
151.	Sailing training	May – October 2024	Full-time	Trifonenko D.A.	
152.	Outdoor activities in Karelia as part of the tourist club	June-September 2024	Full-time	Trifonenko D.A.	
153.	Tennis tournament	May 2024	Full-time	Trifonenko D.A.	
154.	Hiking trips along the Karelia River and Leningrad Region	July, September 2024	Full-time	Trifonenko D.A.	
155.	Summer Health Day	August 2024	Full-time	Trifonenko D.A.	
156.	Volleyball match	April 2024	Full-time	Grigoriev K.A.	

<b>UVVR events together with Student Government</b>					
157.	Organization and holding of an on-site educational seminar "Student Activist Visit-2024"	May2024	Full-time	UVVR, Student Council	
158.	Conducting elections of the chairman of the Student Council	May2024	Full-time (distant if necessary)	UVVR, Student Council	
159.	Organization and holding of an educational seminar "School of Curators - 2024"	August2024	Full-time	UVVR, Student Council	
160.	Organization and holding of an on-site educational seminar "Profan 2023"	September2024	Full-time	UVVR, Student Council	
161.	Organization and holding of an educational seminar "SuperStar – 2024"	October2024	Full-time	UVVR, Student Council	
162.	Organizing and conducting on-site educational seminars for activists of Faculty Student Councils	October2024	Full-time	UVVR, Student Council of Departments	
163.	Organization and holding of an on-site educational seminar "Active School-2024"	November2024	Full-time	UVVR, Student Council	
<b>Working in a student dormitory</b>					
164.	Visits by deans of faculties, directors of technical schools, colleges, deputy directors for VR and curators of study groups of student dormitories and MSG student houses. (According to a separate schedule).	All period2024	Full-time	Deputy deans	
165.	Conducting a competition "Best Dorm Room" with the presentation of valuable prizes to the winners	Once a semester for at least 2.5 months2024	Full-time	ZHBU, Specialist in work with youth UVVR	
166.	Visiting dormitories. Conducting individual educational conversations with students who violate the rules of living in dormitories	Every month2024	Full-time (distant if necessary)	UVVR, deputy deans	
167.	Organization of settlement of nonresident students in university dormitories and MSG student houses	Aug. Sept2024	Full-time	Vice-rector for C&VR, Head of ZhBU Head of UVVR	
168.	Explanatory work with 1st year students living in the dormitories of St. Petersburg State Economic University about the rules of living in the dormitory and behavior during extracurricular hours, as well as about cultural events of the University	September2024	Full-time (distant if necessary)	Head of UVVR, specialist in work with youth of the UVVR, heads of dormitories	
169.	Conducting interactive evenings in dormitories with the aim of introducing residents and adapting first-year students	October2024	Full-time	Student councils of dormitories, specialist in work with youth of the UVVR	

170.	Explanatory work with residents of St. Petersburg State Economic University dormitories about the rules of living in dormitories and behavior during extracurricular hours, including explanation of the consequences of using alcohol and psychoactive substances	December 2024	Full-time (distant if necessary)	Head of UVVR, specialist in work with youth UVVR	
171.	Handling student requests	Whole year	Mixed	Trifonenko D.A.	
172.	Activist training	October 2024	Full-time	Trifonenko D.A.	
173.	Forum of Student Dormitory Councils 2024	November 2024	Full-time	Trifonenko D.A.	
174.	Forum of Student Councils of Dormitories of the Northwestern Federal District 2024	October 2024	Full-time	Trifonenko D.A.	
175.	Competition "Best Headman"	December 2024	Full-time	Trifonenko D.A.	
176.	Visiting the hostels	During the year 2024	Full-time	Grigoriev K.A.	
<b>Organizational work</b>					
177.	Conducting meetings of students with the rector, vice-rectors of the university, deans of faculties, directors of graduate institutes, technical schools. (On a separate plan)	2024	Full-time	Vice-rector for C&VR, head of the Department of Internal Affairs, deputy deans, heads of HR	
178.	Organizing and ensuring the activities of the university community in accordance with the Programs for the prevention of crime, the prevention of drug, alcohol and tobacco addictions, the prevention of HIV infections, social and psychological assistance at St. Petersburg State University of Economics for the academic year.	2024	Full-time (distant if necessary)	Vice-rector for C&VR, UVVR, deans of faculties, director of the technical school, deputy heads of HR	
179.	Explanatory work with students on the prevention of youth extremism, preventing participation in illegal actions as part of the implementation of the "Tolerance" program, development of additional measures to counter the emergence of hotbeds of interethnic tension and terrorism, organization on an ongoing basis of preventive work with ethnic communities and diasporas.	2024	Full-time (distant if necessary)	Vice-rector for C&VR, Vice-Rector for Administrative Affairs, head of the Department of Internal Affairs, deputy deans, heads of HR	
180.	Organization of interaction with the structures of universities and secondary educational institutions of St. Petersburg, responsible for the organization of educational (extracurricular) work.	2024	Full-time (distant if necessary)	Vice-Rector for C&VR	
181.	Updating stands for visual propaganda and educational work at educational sites.	2024	Full-time	Deputy deans, heads of HR, head of the UVVR	

182.	Organization of preventive and educational events for students of St. Petersburg State University of Economics in order to counter the ideology of terrorism and extremism	2024	Full-time (distant if necessary)	Deputy deans, heads of HR, head of the UVVR	
183.	Conducting meetings with deputy deans of faculties, directors of graduate institutes, technical schools on educational work. During their implementation: - setting tasks for organizing educational and social work with students, providing deputy on VR with methodological materials on the organization of educational and social work; - exchange of experience in organizing educational work; - summing up the results of educational work for the semester and academic year, etc.	Monthly2024	Full-time	Vice-rector for C&VR, head of water and water supply department, head of reinforced concrete construction, head of control system	
184.	Conducting a survey of university students on various issues of academic and extracurricular life	2 times per semester2024	Distant	Head of UVVR, Head of the WMD, psychologist of the Investigation Department	
185.	Organization of participation of students in the 35th International Festival of KVN teams "KiViN-2024"	January2024	Full-time	UVVR	
186.	Organization of participation of St. Petersburg State Economic University students in the Winter Wellness Company of St. Petersburg State University of Economics	January2024	Full-time	UVVR	
187.	Organization of student participation in the Labor Forum	March 2024	Full-time	UVVR, Student Council	
188.	Organization of participation of St. Petersburg State Economic University students as volunteers in the St. Petersburg International Economic Forum	June 2024	Full-time	UVVR, Student Council	
189.	Preparation for printing of the "Freshman's Handbook", placement on the official website of St. Petersburg State Economic University	June-August2024	Distant	UVVR	
190.	Organization of participation of St. Petersburg State Economic University students in the Summer Health Campaign of St. Petersburg State University of Economics	July2024	Full-time	UVVR	
191.	Participation of students and staff in events dedicated to St. Tatiana's Day (To the Day of Russian Students):	October December2024 The 25th of January2024	Full-time (distant if necessary)	UVVR, deputy deans, directors of HR,	

	<ul style="list-style-type: none"> <li>- in the Interuniversity creative competition dedicated to St. Tatiana's Day.</li> <li>- in a prayer service in honor of St. Tatiana in the Smolny Cathedral in St. Petersburg and the ceremony of presenting the Badges of Honor to St. Tatiana;</li> <li>- in cultural and mass events dedicated to the Day of Russian Students.</li> <li>- Student participation in the Pokrovsky Winter Ball on St. Tatiana's Day</li> </ul>	<p style="text-align: center;">January2024 January 25, 2024</p>		Presidium of the Student Council	
192.	Development of cost estimates for conducting educational work with students for 2024 in accordance with the plan of university-wide events	November2024	Distant	Vice-rector for C&VR, Head of FEU	
193.	Organization of participation of St. Petersburg State Economic University students in Military-patriotic game "Zarnitsa"	April May2024	Full-time	UVVR, Student Council	
194.	Organization of a festive line-up, dedicated to the Day of Knowledge	September2024	Full-time (distant if necessary)	UVVR	
195.	Organization of participation of St. Petersburg State Economic University students in the "Student of the Year" competition	September October2024	Full-time (distant if necessary)	UVVR	
196.	Social and psychological testing,directedfor early detection of non-medical consumption of narcotic drugs and psychotropic substances among students	September October2024	Remote	UVVR	
197.	Organization of participation of students in the Eurasian Economic Union	December2024	Full-time	UVVR, Student Council	

Appendix A. Review of BPDP and its structural units. Statement on the relevance of the master's basic professional degree programme to labour market requirements and the employee's qualifications.

**2. CURRICULUM, ACADEMIC CALENDAR**

**3. ANNOTATIONS, COURSE SYLLABI (MODULES)**

**4. INTERNSHIP SYLLABI, RESEARCH WORK SYLLABI**

**5. FINAL STATE ATTESTATION - FSA PROGRAMME**

**6. FUND OF ASSESSMENT TOOLS - FAT**

**7. METHODOLOGICAL MATERIALS**